

# Arkansas Master Gardener Master Gardener of the Year Award

Submission Deadline is January 15<sup>th</sup> via email to [C76RRR@gmail.com](mailto:C76RRR@gmail.com).

MG Program Name: \_\_\_\_\_

MG Program Size: 50 members or fewer \_\_\_\_\_ OR 51 members or more \_\_\_\_\_

Name of MG Contact Submitting Nomination: \_\_\_\_\_

MG Contact Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Signature and Date: \_\_\_\_\_

Nominee Name: \_\_\_\_\_

Nominee Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Year Nominee became a Master Gardener: \_\_\_\_\_ Total Qualified Length of Service Years: \_\_\_\_\_

MG President Name: \_\_\_\_\_

President's Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Signature and Date (cannot be the Nominee): \_\_\_\_\_

Program Extension Agent/Staff Chair Name: \_\_\_\_\_

Agent's Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Signature and Date: \_\_\_\_\_

## Arkansas Master Gardener Master Gardener of the Year Award

**Guidelines.** This award recognizes a Master Gardener who has made an exceptional contribution to the MG program, Extension Service and county. All active Master Gardeners are eligible to be nominated for the Arkansas Master Gardener of the Year Award EXCEPT previous winners.

The **nomination must not exceed 800 words.** (Note that required nomination title, subheadings (to break up lengthy text passages) and image captions are NOT part of the document word count.) Please submit the following information:

1. Give a description of the nominee's exceptional contributions and leadership to the MG program, Extension Service and their community. Identify the nominee's participation in activities, sanctioned and non-sanctioned projects, committee work, total number of work hours and total number of education hours, etc. (45 points)
2. Identify and explain the nominee's impact on the MG program through the nominee's participation in activities, projects, committees, etc. Be sure to include how the individual's impact was evaluated. Cite measurable data. (45 points)
3. Submit four (4) high-resolution action-oriented digital images in JPEG format embedded at the end of your nomination. Identify via captions who is in the image, the project name and site, and MG work being performed. Images should provide support, clarify, and enhance the understanding of the nomination narrative. Digital images may include photographs, garden planning/layout sketches, newspaper clippings, etc. (10 points)

**Winning nominations** will be presented as a short video at the AR MG State Conference, then nomination material highlights may be made available on the publicly accessible AR MG website. Please have numerous additional action-shot images available to enhance the video. **Please note that minors and adults who have not signed photo waivers need to have their facial features blurred.**

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**Ensure all nomination forms are completed, signed and dated before submitting.**

**All entries must be sent electronically with 2 attachments in one email. (Create a separate email for each award category.)**

1. The completed and physically signed application form with at least 3 qualified physical signatures (page 1, which may be submitted as a PDF or image). This application form is used by RRR to verify nomination authenticity. The application form is not sent to the judges.
2. The completed, clearly labeled ([year], [category], [nominee] and [program name]) nomination form, including images with captions, as a Microsoft Word or Google Doc attachment. **This nomination document is forwarded to the judges.**

RRR prefers all program nominations be submitted on the same day, to help RRR with electronic filing.

**Submit nominations electronically via email to the AR MG County 76 Recruiting, Retention and Recognition Project at [C76RRR@gmail.com](mailto:C76RRR@gmail.com) by January 15<sup>th</sup>.**

**For guidance in writing effective entries (based in large part on judges' comments), see:**

1. Arkansas Master Gardener Awards Process and Deadlines.
2. Checklist for Writing an Effective Arkansas Master Gardener Nomination.